

Charlotte-Mecklenburg Board of Education Search Committee - Superintendent Search Firm Evaluation Form

Definition	Below Expectation	Meets Expectation	Exceeds Expectation	Not Complete	Weight
Grading Criteria Score	1	2	3	N/A	%

Name of Firm:

Qualifying Criteria

Submitted by due date?	Yes	No			Qualifier
Completed all Proposal Requirement (1-6)	Yes	No			Qualifier

Comparative Criteria A: Caliber of Organization	1	2	3	N/A	25%
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Comparative Criteria B: Quality of Materials					50%
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(1) Introduction/Firm Overview	1	2	3	N/A	5%
(2) Approach for Project/ Scope of Work	1	2	3	N/A	25%
(3) Background and Qualifications	1	2	3	N/A	15%
(4) Team Structure	1	2	3	N/A	5%

Comparative Criteria C: (5) Three References	1	2	3	N/A	10%
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Comparative Criteria D: (6) Pricing Structure	1	2	3	N/A	15%
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Evaluator Name:

Weighted Score: